



stAR MAnager monthly

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Greater Cincinnati ARMA Monthly Newsletter

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Welcome!

Welcome to the first issue of the Greater Cincinnati ARMA Monthly Newsletter, *stAR MAnager monthly*! Our plan for this newsletter is to provide up-to-date information on what is happening in our Chapter, as well as to offer other points of interest for Records Managers. If you have any suggestions or comments, or would like to submit an article, please contact [Cindy Becknell](#), Editor.

Greater Cincinnati ARMA Meeting Schedule 2006

Mark these dates on your calendar. We hope you can attend!

Date	Speaker	Subject
January 10	Patrick Cunningham	The Perfect Storm: Messaging and the Records Manager or Messaging Policy: Thinking About Messaging Information Management and Policies?
February 14	Debi Martin	Getting from Data Capture to Research and Changes and Commitments: How They're Handled for the NIOSH Dose Reconstruction Project
March 14	Michael Sutton	Ignorance Management & Stupidity Management: An Irreverent Look at the Lighter Side of Knowledge Management "a bit off-kilter"
April 11	Nancy Flynn	Electronic Messaging as Records: Best Practices and Technology Solutions
May 9	Pam Duane	ARMA Great Lakes Region Manager
June 13		Cincinnati City Bus Tour

(Meeting topics are subject to change.)

Education Seminar - April 11 - Nancy Flynn

Be sure to keep this date open to attend our Educational Seminar with speaker, Nancy Flynn. A recognized authority on workplace e-mail and instant messaging policies, management, and communications, Nancy serves as an international speaker, corporate trainer and consultant to law firms engaged in e-mail and instant messaging-related litigation.

Nancy Flynn is the founder and executive director of The ePolicy Institute. Her institute has been retained by leading software manufacturers to produce booklets, white papers, and other written content related to employee e-mail use, e-mail policies, and e-mail best practices.

P&G Receives Award for Program Excellence

At ARMA's last annual conference in October of 2005, one of the Chapter's local members, P&G, was presented the award for overall program excellence for their Records Retention Program. P&G donated half of their \$1,000 prize to the Greater New Orleans ARMA Chapter, and half to our Greater Cincinnati ARMA Chapter's Scholarship Fund. The Scholarship Committee once again this year will offer scholarships to someone from our membership who is furthering their education, and someone from Cincinnati State.

Ray Beecraft - Member of the Year

Congratulations were also in order for Ray Beecraft, who won our Chapter's Member of the Year Award for 2004-2005 for all the work and effort he put forth with our charities, our Scholarship Committee, the COTY award, photographing our meetings, and many other activities. Thanks, Ray!

Cincinnati Chapter Meeting Minutes

See links to our Chapter Minutes on the sidebar.

Cincinnati Chapter Meeting Minutes

September 13, 2005

Managing Communications - Reach Out and Touch Everyone

October 11, 2005

Corporate Warehouse Program

November 8, 2005

Auditing and Needs Assessments for Corporate Records Programs

December 13, 2005

Secure Instant Messaging

Contact Us

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